

**CITY OF BELLE PLAINE  
CITY HALL  
401 N. MERCHANT**

**REGULAR COUNCIL MEETING MINUTES**

**CALL TO ORDER**

Mayor Rob Narron called the Regular Council Meeting for the City of Belle Plaine, Kansas, to order, on Thursday, February 1, 2018 at 7:00 PM.

**COUNCIL ATTENDANCE**

**Members Present**

**Dave Armstrong                      Greg Harlan  
Dennis McGinnis                  Phila Storts**

**A quorum was present**

**Staff Present**

**Interim Police Chief Bill Berry; Guy Howell- Maintenance Supervisor;  
Linda Stinnett-City Clerk; and Stephanie McGinnis- Deputy City Clerk.**

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**MAYOR'S COMMENTS**

Mayor Narron said he attended a Regional Mayor's Summit, which included a number of Sumner County mayors. They plan to work on a Sumner County Mayoral Alliance. The Wichita mayor also offered some of his media air time, which Mayor Narron will utilize before Tulip Time and Citywide Cleanup.

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**Public Items**

Will Ravenstein, Belle Plaine News, showed the Council a mockup of a city map which the newspaper is creating. It will be distributed by the Chamber of Commerce and the City will receive copies.

Mayor Narron stated he is starting a new policy in which residents who cannot attend meetings can share opinions, if they provide their name and address. He read an email from Georgia Bell of Belle Plaine, who asked the Council to not close the City Pool as children need something to do in the summer.

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**ADDITIONS OR CORRECTIONS TO THE AGENDA**

- There were none.

**APPROVAL OF CONSENT ITEMS**

**MOTION: Storts made a motion to approve the Minutes for the Council Meeting of 01-18-18; Payroll Ordinance 02-01-18, and Warrant Ordinances 01-31-18 and 02-01-18. McGinnis seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

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**NEW BUSINESS**

**Annual Appointments**

Mayor Narron presented a letter from Shawn DeJarnett, City Judge, confirming Stephanie McGinnis' appointment as Court Clerk.

**MOTION: Armstrong made a motion to approve the annual appointments as presented:**

**City Attorney – Brady Short**

**Municipal Judge – Shawn DeJarnett**

**Court Clerk – Stephanie McGinnis (Judge's appointment)**

**Municipal Court Attorney – Matthew Metcalf**

**City Engineer – Kirke Miller with K.E. Miller**

**City Treasurer – Joi Lawless**

**Official City Publication – Belle Plaine News**

**Zoning Administrator – Guy Howell**

**Official City Depository – Valley State Bank.**

**Armstrong seconded.**

**VOTING YEA: ARMSTRONG, HARLAN AND STORTS**

**VOTING NAY: NONE ABSTAIN: MCGINNIS MOTION CARRIED.**

**MOTION: Armstrong made a motion to approve the appointment of Ray Lankard to the Zoning Board. Harlan seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

**MOTION: McGinnis made a motion to approve the following appointments to the Community Center Board: Patty Marks, Julie Lewis, and Lesa Holmes, to expire in January 2020, and Rosalie Hatfield, for the unexpired term which will end in January 2019. Armstrong seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

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**Storm Siren Purchase**

Maintenance Supervisor Howell reported that there have been widespread problems with the four storm sirens, believed to have been purchased in the 1970s. The current proposal

is to place one siren at a high point near the police station. The range of this siren will not be blocked by the co-op elevator.

**MOTION: McGinnis made a motion to approve the purchase of a storm siren at a cost of \$24,950 to be paid from the Capital Improvement Fund. Armstrong seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

**MOTION: McGinnis made a motion to instruct staff to see what is feasible with the old sirens and the budget to develop a better backup plan for the new siren. Armstrong seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

#### **Sale of 2004 Crown Victoria Police Vehicle**

Staff requested permission and presented a plan for taking sealed bids on the 2004 Ford Crown Victoria Police Vehicle.

**MOTION: Harlan made a motion to sell the 2004 Ford Crown Victoria police car in a sealed bid process, in “as is” condition, to be advertised Feb. 15. Bids will be accepted until the close of business on Feb. 23 and will be opened by the mayor and City Clerk on Tuesday, Feb. 27 at 9 a.m. Acceptance of a winning bid will be done at the Council meeting on March 1, 2018. McGinnis seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

#### **Handicap Approach at Police Department**

Interim Chief Berry reported that there is a need for a handicap approach at the Police Department Building. He, with help from the Maintenance Department, will look at a sign for the north end of the sidewalk area, along with an accessible ramp.

**MOTION: McGinnis moved to table the discussion until the cost of the project is known. Storts seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

#### **North Water Line Request**

Michael L. Sloan, 1224 N. Oliver, presented a written request to join the North Water Line on Jan. 29. He is moving back to his parents' home at that location. The bond for the North Water Line recently was paid off, leaving the previous method of adding users defunct. Staff, with short research, found a wide variety of equity fees charged by rural water districts.

**MOTION: Armstrong moved to table the discussion to allow staff to gather information, and potentially discuss it at a workshop in the future. Harlan seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

### **Swimming Pool Discussion**

Mayor Narron said he believes the City needs a five-year plan for the Swimming Pool and reinstatement of the Park Board to take an overall look at the facilities. He said he knows the pool is in bad shape, but believes it is bad to shut it down this year with no explanation.

**MOTION: Storts made a motion to move forward with opening the pool this summer, with the understanding that serious mechanical issues could result in it not opening. Staff is directed to utilize the next few months to consult with commercial engineering firms, if needed, on the status of the pool, and develop a plan for the future of the pool and the City Park overall. Harlan seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

**MOTION: McGinnis made a motion to table the formation of a park board and further discussion until a workshop can be planned. Storts seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

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### **OLD BUSINESS**

There were no items under Old Business.

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### **PURCHASE ORDERS**

- None

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### **STAFF INFORMATION**

Staff provided information on CPR training for all police officers on Feb. 17; a SAFE Enforcement for seat belt usage Feb. 26-March 9; taser certification; a plan to send Trevor Corbett to D.A.R.E. training; an update on water well projects and the Community Center bell project; re-opening of north Merchant; and coming changes in the placement of speed limit signs near Logan and Wenzel and the City Limits south.

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### **EXECUTIVE SESSION**

**MOTION: Storts made a motion to go into Executive Session at 8:12 PM in the Map Room to discuss a Maintenance position, pursuant to the Exception of personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1). Maintenance Supervisor Howell and Clerk Stinnett were asked to be included in the session as needed. The open meeting will resume in the City Council Chamber at 8:30 PM. McGinnis seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

Council recessed to closed session at 8:12 PM. Council returned to open session at 8:30 PM.

**MOTION: Harlan made a motion to approve the listing of the open City Maintenance Worker I, with job responsibilities and changes as discussed in Executive Session. Applications will be accepted through 4 p.m. on Feb. 16, 2018. McGinnis seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

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**MOTION: McGinnis made a motion to adjourn the council meeting. Starts seconded. The motion carried unanimously and meeting adjourned at 8:32 PM.**

Respectfully Submitted,

Linda Stinnett, City Clerk