

**CITY OF BELLE PLAINE  
BELLE PLAINE CITY HALL  
401 N. MERCHANT**

**REGULAR COUNCIL MEETING MINUTES**

**CALL TO ORDER**

Mayor Rob Narron called the Regular Council Meeting for the City of Belle Plaine, Kansas, to order, on Thursday, March 15, 2018 at 7:00 PM.

**COUNCIL ATTENDANCE**

**Members Present**

**Dave Armstrong                      Greg Harlan  
Dennis McGinnis                      Phila Storts**

**A quorum was present**

**Staff Present**

**Interim Police Chief Bill Berry; Officer Trevor Corbett; Guy Howell-Maintenance Supervisor; Linda Stinnett-City Clerk; and Stephanie McGinnis-Deputy City Clerk.**

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**MAYOR'S COMMENTS**

Mayor Narron said the third and fourth grade Leadership Team from the Elementary School visited City Hall to learn about City Government and his role as mayor. He also attended the dedication of the new High School and announced that the City and School District will be implementing an SRO program in local schools this fall.

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**PUBLIC ITEMS**

There were none at the allotted time.

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**ADDITIONS OR CORRECTIONS TO THE AGENDA**

- Addition of an Executive Session, on the SRO appointment, before New Business.
  - Move the Tulip Time discussion to the bottom of Old Business.
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**APPROVAL OF CONSENT ITEMS**

**MOTION: Storts made a motion to approve the Minutes for the Council Meeting of 03-01-18, with the correction to the date of a workshop on March 5, 2018; Payroll Ordinance 03-15-18; and Warrant Ordinance 03-15-18. Harlan seconded.**

**VOTING YEA: ALL    VOTING NAY: NONE    MOTION CARRIED.**

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## EXECUTIVE SESSION

**MOTION: Storts made a motion to go into Executive Session at 7:05 PM in the Map Room to discuss the SRO position, pursuant to the exception of personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1). Interim Chief Berry, Officer Corbett, and Clerk Stinnett were asked to be included in the session as needed. The open meeting was set to resume in Council Chambers at 7:10 PM. McGinnis seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

Council recessed to closed session at 7:05 PM. Council returned to open session at 7:10 PM.

**MOTION: McGinnis made a motion to accept Interim Chief Berry's recommendation of Police Officer Trevor Corbett as SRO for USD 357. Storts seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

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## NEW BUSINESS

### Cyber Insurance Quote

Clerk Stinnett presented a new insurance policy for Cyber Fraud Protection and Privacy Liability Insurance.

**MOTION: Armstrong made a motion to approve the purchase of a Cyber and Privacy Liability Insurance Policy from BCS Insurance at a cost of \$1,950.00. Storts seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

### Hickman Environmental Annual Maintenance Agreement

Supervisor Howell presented a quote from Hickman Environmental Services LLC for sewer plant preventative maintenance services two times a year.

**MOTION: McGinnis moved to approve the maintenance contract with Hickman Environmental Services LLC in the amount of \$1,000 per year. Armstrong seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

### Eagle Scout Project

Dylan Irvin, local Boy Scout, is working toward Eagle Scout ranking and has been talking to Supervisor Howell about a project for the City. He plans to build four or five leaning benches for the Watson Park ballfield area.

**MOTION: Storts made a motion to have Dylan Irvin proceed with construction of four or five leaning benches to be placed at the ballfields for his Eagle Scout project. Armstrong seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

#### **Correct Tree Service Quote**

Supervisor Howell presented a quote from Correct Tree Service for work at the park on 4th Street. After lengthy discussion the Council asked for additional quotes for comparison.

**MOTION: Armstrong moved to table the tree trimming until another quote could be presented. Harlan seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

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### **OLD BUSINESS**

#### **Quiet Zone Amendment**

Mike Mackay presented an amended Notice of Intent for the railroad Quiet Zone, along with an updated quote from Bergkamp Construction for the safety upgrades. With the additional Supplemental Safety Measures, the risk index for a combination of all crossings is cut 55 percent, according to the Federal Railroad Administration's online calculator.

**MOTION: Armstrong moved to resubmit the Quiet Zone Notice of Intent. McGinnis seconded.**

**VOTING YEA: Armstrong, Harlan, and McGinnis VOTING NAY: Storts  
MOTION CARRIED.**

#### **Tulip Time Committee**

Annette Simpson, Tulip Time chair, and Michelle Enochs, Belle Plaine Chamber of Commerce chair, presented updated plans for Tulip Time. Lengthy Discussion was held on street closings and parking.

**MOTION: McGinnis made a motion to accept the plan map as presented for Tulip Time. Armstrong seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

**MOTION: Armstrong made a motion to donate six, one-month Fitness Center passes for Tulip Time prizes. Harlan seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

## PUBLIC ITEMS

Bub Rothgeb was given permission to speak in an off-agenda slot about his property at 6th and Line. A mobile home was removed from the property and now he wants to place another back in its place. Rothgeb was directed to revisit City Hall and file an application for a building permit and for a zoning change on the property, if so desired.

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## PURCHASE ORDERS

- None

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## STAFF INFORMATION

Staff provided information on new storm siren installation and repairs to an old siren, RV spaces at Watson Park, to be completed at a later date, survey work at the Co-op, a coming Zoning meeting on downtown restrictions, work to clean up properties in two locations, NIMS training, requirement of permits for open burning, and police working 10 cases in February, with eight to date in March, along with 21 courtesy reminders.

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## EXECUTIVE SESSION

**MOTION: Harlan made a motion to go into Executive Session at 8:45 PM in the Map Room to discuss new maintenance employees, pursuant to the exception of personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1). Supervisor Howell and Clerk Stinnett were asked to be included in the session as needed. The open meeting was set to resume in Council Chambers at 8:55 PM. Armstrong seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

Council recessed to closed session at 8:45 PM. Council returned to open session at 8:55 PM.

**MOTION: Harlan made a motion to offer a full-time maintenance position to candidate Philip Farley at \$13.00 per hour, and a part-time position to John Kimzey at \$10 per hour. Armstrong seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

**MOTION: Storts made a motion to go into Executive Session at 9:00 PM in the Map Room to discuss seasonal pool employees, pursuant to the exception of personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1). Pool Manager Brad Haas and Clerk Stinnett were asked to be included in the session as needed. The open meeting was set to resume in Council Chambers at 9:20 PM. Harlan seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

Council recessed to closed session at 9:00 PM. Council returned to open session at 9:20 PM. Mayor Narron announced the Council will look further at hiring at a later date.

**MOTION: Harlan made a motion to amend the previous motion on maintenance employees to make the projected start date for both employees as March 19, 2018, or as soon as possible. Armstrong seconded.**

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**MOTION: McGinnis made a motion to adjourn the council meeting. Armstrong seconded. The motion carried unanimously and meeting adjourned at 9:21 PM.**

Respectfully Submitted,

Linda Stinnett, City Clerk