

**CITY OF BELLE PLAINE
BELLE PLAINE CITY HALL
401 N. MERCHANT**

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER

Mayor Rob Narron called the Regular Council Meeting for the City of Belle Plaine, Kansas, to order, on Thursday, May 3, 2018 at 7:00 PM.

COUNCIL ATTENDANCE

Members Present

**Dave Armstrong Greg Harlan
Allen Hisken Dennis McGinnis**

A quorum was present

Staff Present

**Interim Police Chief Bill Berry; Guy Howell-Maintenance Supervisor;
Linda Stinnett-City Clerk; and Loree Hisken, Library Director.**

MAYOR'S COMMENTS

Mayor Narron thanks all of those who worked on projects at the Community Center. He also said that the final Leadership Class from the Elementary School visited City Hall this past week, much to his enjoyment.

PUBLIC ITEMS

There were none.

ADDITIONS OR CORRECTIONS TO THE AGENDA

- None
-

APPROVAL OF CONSENT ITEMS

MOTION: McGinnis made a motion to approve the Minutes for the Council Meeting of 04-19-18; Payroll Ordinance 04-26-18; and Warrant Ordinances 04-30-18 and 05-03-18. Hisken seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

NEW BUSINESS

Quiet Zone Appointment

Mayor Narron reported that work continues to progress on the Quiet Zone Initiative, but a recent call from Burlington Northern Santa Fe to the City Attorney has shown a need to have someone available who is actively involved in the process. Since Michael W. Mackay is experienced in this area and has been involved in the process, permission was sought to name him as an official consultant in the matter.

MOTION: McGinnis made a motion to name Michael W. Mackay as volunteer consultant to represent the City in the Quiet Zone negotiations. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Park Board Appointments

Six people submitted applications to serve on the Parks Advisory Board. Council members concurred that Phila Storts should serve as a Council liaison to the board.

MOTION: Hisken moved to approve the mayor's appointments of Carol Boone, Jessica Greenlee, and Jean Orton to two-year terms, and Grace Lujan, John Stinnett, and Brad Haas to one-year terms on the Parks Advisory Board. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

KDOT CCLIP Project

Supervisor Howell reported that the City was notified of the upcoming round of grants in the City Connecting Link Improvement Projects through the Kansas Department of Transportation. Poe & Associates will submit the grant application for the City.

MOTION: Harlan moved to approve Poe & Associates to submit the application for \$1 million for road improvement to K-55 as part of the City Connecting Link Improvement Program. Hisken seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

OLD BUSINESS

Housing Grant Target Area

Clerk Stinnett reported on the work by the Housing Assessment Tool Committee which is working to submit a grant for a \$300,000 CDBG grant for local home rehabilitation. After receiving a number of new pre-applications, the HAT Committee felt the new target area should be from Main to the west City limits between 4th and the north City limits.

No action was taken, but the Council concurred with the new target area.

These minutes are not official and are subject to change until approved by the City Council.
Approval Date: May 17, 2018

Budget Discussion

Clerk Stinnett submitted preliminary budget worksheets for the Police Department and Emergency Preparedness funds. Council will study the numbers and discuss them at a future meeting. Council Member David Armstrong asked that a new City/Police Department building be put on the Capital Improvement Plan.

No action was taken.

PURCHASE ORDERS

- None

STAFF INFORMATION

Printed staff reports were submitted. Supervisor Howell reported that the paving project was put on hold while Kansas Gas Service moved service lines in the area. He also reported on a new water line to the Barner Center, due to a large number of leaks in the 400 feet of line.

Interim Chief Berry reported that new batteries were ordered for the old storm sirens and that all appear to be working at this time. Supervisor Howell will seek quotes on replacing the poles to those sirens. Berry also reported that a part-time officer, Josh Hablutzel, resigned. Berry said that the NIMS training is now online and will not cost the City. He said 30 notices were served on junk vehicles in the community and that 25 pounds of unused drugs were collected during Drug Take Back Day.

Clerk Stinnett provided the Council with a suggestion turned in by a resident, asking that a flashing light be reinstalled for the four-way stop at Logan and 9th. Extensive discussion followed, including doing away with the stop signs, installing crosswalks at 7th and 9th, and enforcing speed limits in the Logan Corridor. Interim Chief Berry was asked to investigate the City's options for the lights.

Library Director Hisken reported that Summer Reading begins June 6, including a visit from the Sedgwick County Zoo on June 27 at the Community Center.

EXECUTIVE SESSION

MOTION: McGinnis made a motion to go into Executive Session at 8:15 PM in the Map Room to discuss police chief and pool, pursuant to the exception of personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1). Interim Chief Berry and Clerk Stinnett were asked to be included in the session as needed. The open meeting was set to resume in Council Chambers at 8:45 PM. Hisken seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Council recessed to closed session at 8:15 PM. Council returned to open session at 8:45 PM.

MOTION: Armstrong made a motion to hire Lesa Holmes as assistant pool manager at \$9.25 per hour. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

MOTION: Hisken made a motion to promote Bill Berry to Police chief, retroactive to May 1, 2018, at an annual salary of \$57,750.00 for police chief and \$3,250.00 for emergency preparedness coordinator. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

MOTION: Armstrong made a motion to adjourn the council meeting. Harlan seconded. The motion carried unanimously and meeting adjourned at 8:46 PM.

Respectfully Submitted,

Linda Stinnett, City Clerk