

**CITY OF BELLE PLAINE
BELLE PLAINE CITY HALL
401 N. MERCHANT**

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER

Mayor Rob Narron called the Regular Council Meeting for the City of Belle Plaine, Kansas, to order, on Thursday, June 21, 2018 at 7:00 PM.

COUNCIL ATTENDANCE

Members Present

Greg Harlan

Allen Hisken Dave Armstrong

Phila Storts Dennis McGinnis

A quorum was present

Staff Present

**Police Chief Bill Berry; Guy Howell-Maintenance Supervisor;
Linda Stinnett-City Clerk; Stephanie McGinnis, Deputy City Clerk;
and Loree Hisken, Library Director.**

MAYOR'S COMMENTS

Mayor Narron invited Council members to accept an invitation to the National Water Trail kickoff on June 23. He asked members of the Council to be present for more local activities, including ball games and Arboretum and Chamber events, and to tour the Barner Center and ride along with local police officers. Mayor Narron also thanked Council President Harlan for presiding at the June 7 meeting.

PUBLIC ITEMS

There were none.

ADDITIONS OR CORRECTIONS TO THE AGENDA

- New Business - Demolition quote for 805 N. Line and Library Renovation
- Old Business – Budget and Burn Permits

APPROVAL OF CONSENT ITEMS

MOTION: Storts made a motion to approve the Minutes for the Council Meeting of 06-07-18; Payroll Ordinance 06-21-18; and Warrant Ordinance 06-21-18. Armstrong seconded.

These minutes are not official and are subject to change until approved by the City Council.
Approval Date: July 5, 2018

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

NEW BUSINESS

Northview Heights Lots

Julie Gooch, real estate sales associate with J.P. Weigand & Sons, Inc., presented a contract renewal for the eight remaining lots in Northview Heights 2nd Addition. She said during the past year there were more callers seeking information on the lots than ever before. The incentives for sales has attracted buyers, she said.

MOTION: McGinnis made a motion to renew the real estate contract with J.P. Weigand & Sons, Inc. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Pet Enforcement Fines

Chief Berry said the department is trying to identify who has pets in town as the number of Pet Licenses issued is declining each year. He doesn't believe the number of pets in local households has declined. Currently the law does not allow a fine for those who refuse to purchase pet licenses. Licensing helps ensure that proper vaccinations are done and helps the police department identify dogs which are running at large.

MOTION: Armstrong moved to table the issue until an ordinance could be updated and presented. Hisken seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Parks Board Report

Clerk Stinnett presented an update of business with the Parks Advisory Board, including that board's request to have the Council consider keeping the pool open again in 2019, as planning work toward a parks plan progresses. That disclaimer is that in case of a systems failure, the pool will close. The board also asked that overgrown evergreen plantings at Watson Park be removed, if the Council knew of no reason not to remove them.

MOTION: Storts moved to proceed with the Parks Advisory Board plans to keep the swimming pool open for 2019 and gave permission to remove overgrown evergreens from Watson Park. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Demolition at 805 N. Line

Supervisor Howell said a quote had been received for the demolition at 805 N. Line. The Council had followed the legal measures necessary in 2017 to proceed with the demolition.

MOTION: Harlan moved to accept the quote for \$4,600.00 from Mies Construction to remove the structure. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Library renovations

Library Director Hisken told the Council the Library Board has been updating the restroom, which had no mirror and poor lighting and flooring. The Library Board was willing to pay for several items, including grab bars, a light fixture and mirror.

MOTION: McGinnis moved to approve a quote from Old World Textures for \$913.50 for labor and materials to replace the flooring in the restroom. Council Member Hisken seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

OLD BUSINESS

Crime Stoppers donation request

Chief Berry reported that he met with Wellington Police Officer Bobby Wilson, the Crime Stoppers coordinator, about a request from the organization for a \$150 donation to help meet on-going expenses. Chief Berry said he will start utilizing the service.

MOTION: McGinnis made a motion to donate \$150 to Wellington/Sumner County Crime Stoppers. Harlan seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Sewer Averaging Discussion

Clerk Stinnett reported on research done into the options for setting new customers' sewer average, following questions from Tom Smythe at the June 7 Council Meeting. Clerk Stinnett and Deputy McGinnis consulted with the utility billing software company on all options for establishing the sewer average for new customers. During that conversation, it was learned that a customer must have lived at the new address for a minimum number of months before the software establishes a new rate. Due to the timing of Mr. Smythe's move, his account did not roll into his own average for 14 months. City staff will now establish a method for manually tracking customers who move in during the winter months and work to avoid this scenario in the future. City staff also asked for input from other city clerks via the League of Kansas Municipalities. Most who responded said they, too, use the citywide average for new customers. Clerk Stinnett reported that she will contact Mr. Smythe about the issue.

Burn Permits

Chief Berry responded to questions and comments from council members. He said the permit process was not new, it has just never been enforced. He will look at the permit process and regulations, along with a fine/fee schedule and return to the Council with suggestions for changes.

Budget Discussion

Director Hisken said the library has no major projects on its schedule for 2019. Clerk Stinnett said she met with the Barner Center Board of Directors and talked to them about their budget and a potential Capital Improvement Project list. They board will develop a list for the City's CIP efforts, but members are on board with a Council desire to replace the front windows as a first priority. Board members said their entry doors are not energy efficient and ADA automatic openers would be a much-needed improvement.

PURCHASE ORDERS

- None

STAFF INFORMATION

Staff reported on water leak repairs; ditches being graded; rock placed on a downtown alleyway following sewer work; a meeting with KDOT on a potential grant; traffic enforcement; housing grant hearing on July 7; numbers of trash carts not out the previous week; and a salary survey just released the day of the meeting. In addition, a mobile home at 620 N. Line was discussed. The owner placed the home without the proper foundation under City code. The owner said skirting was installed to meet temporary insurance requirements and the proper foundation would be done soon. Council consensus was to give the owner 60 days to be in compliance.

MOTION: Armstrong made a motion to adjourn the council meeting. Harlan seconded. The motion carried unanimously and meeting adjourned at 8:52 PM.

Respectfully Submitted,

Linda Stinnett, City Clerk