

**CITY OF BELLE PLAINE  
BELLE PLAINE CITY HALL  
401 N. MERCHANT**

**REGULAR COUNCIL MEETING MINUTES**

**CALL TO ORDER**

Mayor Rob Narron called the Regular Council Meeting for the City of Belle Plaine, Kansas, to order, on Thursday, October 4, 2018 at 7:00 PM.

**COUNCIL ATTENDANCE**

**Members Present**

**Dave Armstrong                      Greg Harlan  
Allen Hisken                      Dennis McGinnis                      Phila Storts**

**A quorum was present**

**Staff Present**

**Police Chief Bill Berry; Guy Howell-Maintenance Supervisor;  
Loree Hisken-Library Director; Stephanie McGinnis-Deputy City Clerk;  
and Linda Stinnett-City Clerk.**

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**PLEDGE OF ALLEGIANCE**

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**MAYOR'S COMMENTS**

Mayor Narron said he met with two local church pastors, who will help establish a volunteer group to start helping residents in needs with minor work around their homes. Flyers will be made up to advertise the services.

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**PUBLIC ITEMS**

Deputy Clerk McGinnis told the Council the Mobile Food Market has been a success.

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**ADDITIONS OR CORRECTIONS TO THE AGENDA**

- Remove the Community Center Ice Machine from New Business.
  - Add a Letter to the County Planning Commission to New Business.
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**APPROVAL OF CONSENT ITEMS**

**MOTION: McGinnis made a motion to approve the Minutes for the Council Meeting**

These minutes are not official and are subject to change until approved by the City Council.  
Approval Date: October 18, 2018

**of 09-20-18; Payroll Ordinance 09-27-18; and Warrant Ordinances 09-28-18 and 10-04-18. Armstrong seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

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## **NEW BUSINESS**

### **Business License – Old Mill Storage Units**

Jennifer Hunter and her son, Dylan Hunter, have purchased the 27 storage units at 418 N. Washington. They will continue operating under the same name and applied for a Business License under that name.

**MOTION: McGinnis made a motion to approve the application for the Business License for the Old Mill Storage. Harlan seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

### **Parks Advisory Board Grant Application**

Clerk Stinnett presented a grant application the Parks Advisory Board will submit for a youth grant for playground equipment. The application is for \$3,800 for a modular set, with the City providing in-kind labor and materials for installation and surfacing.

**MOTION: Storts moved to authorize Jessica Greenlee, vice chair of the Parks Advisory Board, to submit a grant application to the Belle Plaine Community Foundation with the City providing in-kind funding. Hisken seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

### **Barner Center Windows**

Mayor Narron presented a quote received from Mill Creek Lumber for new windows for the front of the Barner Center. After the quote was done, paperwork for a former replacement plan was found, so discussion was on having the previous plan updated.

**MOTION: McGinnis moved to table action on the window bids until the Oct. 18 meeting, and instruct staff to get new bids on the 48 inch by 48 inch size windows. Harlan seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

### **Resignations from the Police Department**

Mayor Narron reported that two part-time police officers have resigned from the department. Art Tuxhorn has worked since Nov. 26, 2002, is now retired and plans to travel. David Hyle has worked since April 18, 2007 and has other responsibilities taking his free time.

**MOTION: Starts moved to authorize Chief Berry to purchase plaques to recognize Art Tuxhorn and David Hyle for their service. Harlan seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

**MOTION: Harlan moved accept the resignations of Art Tuxhorn and David Hyle, effective immediately, with a heartfelt thank you for their years of service. Hisken seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

### **Letter to County Planning Commission**

Mayor Narron reported that it has been requested that the City provide a letter of support for the bio-fuel plant proposed for a rural area west of Belle Plaine. With Council Members divided on their support for the plant, a letter supporting the efforts of the Planning Commission on all proposed cases was prepared for the Council. With removal of all references to the bio-fuel plant, all Council Members chose to sign the letter. Mayor Narron will submit a personal letter in support of the project.

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## **OLD BUSINESS**

### **519 W. 8<sup>th</sup> – Housing Status**

Council Member Harlan and Chief Berry met with John Johnson, employee of property owner Thora Bean, at 519 W. 8<sup>th</sup> on Oct. 4. Harlan reported that Johnson has done what the city asked to bring the property up to acceptable living standards. Harlan also complimented Johnson on the quality of work.

**MOTION: Harlan moved to note for the record that extensive repairs have been made at 519 W. 8<sup>th</sup> and the house no longer needs to remain tagged as uninhabitable. McGinnis seconded.**

**VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.**

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## **PURCHASE ORDERS**

- None

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## **STAFF INFORMATION**

Printed staff reports were submitted. Among other items reported were:

- Police have sent 20 more notices that animal registrations are required.
- Police are still sending a few grass and weed notices.
- Volunteers will work to mow and trim the Shodeo grounds before winter.
- Chief Berry said he would like to see more frequent work to pick up bulk items.

- Supervisor Howell reported on a successful Citywide Cleanup. He thanked Allen Hisken for helping and John and Claudina Stinnett for the gift of bottled water and candy bars.
  - City crews mowed again at a house on English Court. The owner will be billed for the work.
  - Loree Hisken reported the library is taking books to the Barner Center on the first Thursday of each month to help those patrons who may not be able to get to the library.
  - Mayor Narron shared a thank you note he received from the Special Education Class at Belle Plaine High School.
  - Clerk Stinnett asked for permission to sell a small printer that is no longer used. Consensus was given.
  - A lunch meeting will be set up between the mayor and the donor of an LED sign for the Community Center to see the status of the project.
  - Council members requested work begin on cleanup of all alleys.
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**MOTION: McGinnis made a motion to adjourn the council meeting. Armstrong seconded. The motion carried unanimously and meeting adjourned at 8:10 PM.**

Respectfully Submitted,

Linda Stinnett, City Clerk