

**CITY OF BELLE PLAINE
BELLE PLAINE CITY HALL
401 N. MERCHANT**

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER

Mayor Rob Narron called the Regular Council Meeting for the City of Belle Plaine, Kansas, to order, on Thursday, October 18, 2018 at 7:00 PM.

COUNCIL ATTENDANCE

Members Present

Greg Harlan

Dennis McGinnis

Phila Storts

A quorum was present

Staff Present

**Police Officer Travis Martin; Guy Howell-Maintenance Supervisor;
Loree Hisken-Library Director; Stephanie McGinnis-Deputy City Clerk;
and Linda Stinnett-City Clerk.**

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS

Mayor Narron said he had nothing to report.

PUBLIC ITEMS

David Crumrine asked City Staff to look at the ditch at 6th and Main.

ADDITIONS OR CORRECTIONS TO THE AGENDA

- Remove the Barner Center Windows until the Nov. 1 agenda.
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APPROVAL OF CONSENT ITEMS

MOTION: Storts made a motion to approve the Minutes for the Council Meeting of 10-04-18; Payroll Ordinance 10-11-18; and Warrant Ordinance 10-18-18. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

These minutes are not official and are subject to change until approved by the City Council.
Approval Date: November 1, 2018

NEW BUSINESS

2017 Audit Report

Kenneth L. “Lonnie” Cooper, CPA, presented the 2017 Audit. He said all funds appear to be healthy, but emphasized that his primary job is to look for fairness, any signs of fraud, etc. He advised the City to budget higher in the revenue funds, especially the trash account, which had enough income but not enough budget authority in 2017. He also said the office needs more separation of duties, but was complimentary of staff’s attention to that.

MOTION: McGinnis moved to accept the 2017 Audit as presented. Harlan seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Business License – David’s Diner

Dawn Watson was present to apply for a Business License as the new owner of David’s Diner.

MOTION: Storts made a motion to approve the application for the Business License for David’s Diner, with DawnDee M. Watson as owner. Harlan seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Community Center Ice Machine

Mayor Narron presented a quote received from Target Refrigeration, Wichita, for a new Manitowoc RNF-0320A ice machine. Staff had looked at several units online after the old unit failed and found this quote was comparable to those units, when quantity of ice production was considered.

MOTION: Harlan moved to approve the purchase of the Manitowoc RND-0320 Nugget Ice Machine for \$3,119.25 from Target Refrigeration, Inc. Storts seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Health/Dental Insurance Renewals

Clerk Stinnett presented the new health and dental insurance rates. Dental is increasing about 1.8 percent and the health rates about 2.8 percent. She asked the council to table the renewals until she could talk to the Council in Executive Session about the individual rates and meet with the insurance agent again.

MOTION: Harlan moved to table approval of the insurance policies until the Nov. 1 meeting. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

OLD BUSINESS

Employee Handbook

MOTION: Storts moved to review the Handbook in a workshop discussion before the Nov. 15 meeting at 6 p.m. Harlan seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

PURCHASE ORDERS

- None

STAFF INFORMATION

Printed staff reports were submitted. Among other items reported were:

- Impact of area flooding was limited to the sewer plant area.
- Staff, Mayor Narron, and Council Member Storts met with the Co-op manager about the vacation of First Street at the Co-op. Staff will set up meetings with the three property owners who would be impacted by the closing of the street. Council members voiced concerns with the closing of the street and future upkeep to allow access by the property owners.

EXECUTIVE SESSION

MOTION: Harlan made a motion to go into Executive Session at 7:43 PM in the Map Room to discuss non-elected personnel, pursuant to the exception of personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1). Clerk Stinnett will be asked into the session, as needed. The open meeting will resume in the Council Room at 8:58 PM. Storts seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Council recessed to closed session at 7:43 PM. Council returned to open session at 7:58 PM.

MOTION: McGinnis made a motion to adjourn the council meeting. Harlan seconded. The motion carried unanimously and meeting adjourned at 7:59 PM.

Respectfully Submitted,

Linda Stinnett, City Clerk