

**CITY OF BELLE PLAINE
BELLE PLAINE CITY HALL
401 N. MERCHANT**

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER

Mayor Rob Narron called the Regular Council Meeting for the City of Belle Plaine, Kansas, to order, on Thursday, December 6, 2018 at 7:00 PM.

COUNCIL ATTENDANCE

Members Present

**Dave Armstrong Dennis McGinnis Phila Storts
Greg Harlan, Allen Hisken (arrived at 7:20pm)**

A quorum was present

Staff Present

**Police Chief Bill Berry; Maintenance Director Guy Howell;
And Deputy City Clerk Stephanie McGinnis**

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS

There were none.

PUBLIC ITEMS

There were none.

ADDITIONS OR CORRECTIONS TO THE AGENDA

- Correction, Valley Ridge Eldercare Water Line will be moved to see if they can make it or omitted from Agenda.
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APPROVAL OF CONSENT ITEMS

MOTION: McGinnis made a motion to approve the Minutes for the Council Meeting of 11-15-18; Payroll Ordinances 11-21-18, 12-06-18 and 12-15-18; and Warrant Ordinances 11-30-18 and 12-6-18. Harlan seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED. (Hisken was not present)

NEW BUSINESS

Employee PTO Carryover

The City Council agreed they would allow a 1-time PTO payout payroll on December 31st for employees with an excess of 40 hours of PTO. Employees will be required to carry over a minimum of 40 hours and receive a payout of remaining hours upon request.

MOTION: Harlan made a motion to accept the employee PTO Carryover. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Casey's CMB License

The annual renewal of the Cereal Malt Beverage license for Casey's was presented. There have been no violations to give any reason not to approve.

MOTION: McGinnis made a motion to approve the CMB License for Casey's General Store in Belle Plaine and authorize the City Clerk to file the appropriate paperwork with the State of Kansas. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED. (Hisken was not present)

End-of-Year Spending Request

Supervisor Howell asked for a variety of signs, poles and hardware to replace signs that are missing to be ordered from Econo Signs. This is to come out of the street budget.

MOTION: Armstrong made a motion to approve the street signs from Econo Signs not to exceed \$2,000 out of the street budget. Harlan seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED. (Hisken was not present)

Supervisor Howell asked for work boots for Ramon and John from Sportsman Guide in the amount of \$379.97

MOTION: Harlan made a motion to approve the work boots for employees Ramon & John from Sportsman Guide in the amount of \$3,79.97. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED. (Hisken was not present)

Chief Berry asked the City Council for:

- Sidewalk to be replaced, parking pad installed, making it ADA compliant. The work is to be by Circle C Paving, not to exceed \$8,300.

- Modular battery power radar sign, extra brackets, extra batteries, warranty, and software license from Radarsign Company for a total of \$4,065.
- New hire equipment \$2,000.
- Tactical GoBags \$300.
- Qualification Ammo \$600.
- Taser, accessories and cartridges \$1,966.
- (2) 8TG hard drives for video camera storage \$600.
- 6 ft privacy fence for around the PD generator \$1,000.

MOTION: Harlan made a motion to approve the year-end spending for the Police Department not to exceed \$20,000. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED. (Hisken was not present)

Deputy Clerk McGinnis spoke for the Clerk's Office asking for Utility Billing Internet Software from DTI Summit for \$2,180, related installation work on the City server by OneSource for \$500. The purchase of carpet and installation in the front office from Lowe's at a total price of \$2,073.11. The purchase of (2) Mission Style 3-shelf bookcase \$100.72.

MOTION: Dennis McGinnis made a motion to approve the year-end spending for the City Office not to exceed \$4,500. Hisken seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Valley Ridge Eldercare Water Line

Doug Hisken presented information regarding a proposed nursing home called Valley Ridge Eldercare. They are asking that if this comes to fruition if there would be a possibility for them to hook into the City of Belle Plaine waterline.

OLD BUSINESS

Waste Connections Rate Increase

Waste Connections informed the City of a 2% increase, which was allowed in the original contract.

PURCHASE ORDER

- Purchase Order No. 005042

MOTION: Harlan made a motion to approve Purchase Order 005042 for ARC Electric for \$2,670 for electrical contracting at Watson Park for three RV slots. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

STAFF INFORMATION

Printed staff reports were submitted. Among other items reported were:

- Chief Berry reported they had 34 cases for the month.
 - Chief Berry talked with the owners of 914 N. Lincoln, and the owner plans on working towards demolishing this property towards the beginning of 2019.
 - Chief Berry reported setting off Tornado Siren and the one on Lincoln didn't work.
 - Supervisor Howell reported they had to fix a water leak this week.
 - Supervisor Howell reported they have been prepping for spring and trying to get leaves picked up.
 - Deputy Clerk McGinnis provided an update on the LED sign which is supposed to be donated to the City.
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EXECUTIVE SESSION

MOTION: Starts made a motion to go into Executive Session at 8:17 PM in the Map Room to discuss non-elected personnel, pursuant to the exception of personnel matters of non-elected personnel, K.S.A. 75-4319(b)(1). Chief Berry and Deputy Clerk McGinnis were asked to be included in the session as needed. The open meeting was set to resume in Council Chambers at 8:22 PM. Armstrong seconded.

Mayor Narron recused himself from Executive Session and made Council President Harlan in charge of remainder of Council meeting.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Council recessed to closed session at 8:17 PM. Council returned to open session at 8:24PM.

MOTION: Council member McGinnis made a motion to hire Will Narron as a Police Officer at \$14.00 an hour, effective January 7, 2019. Hisken seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

MOTION: Council member McGinnis made a motion to adjourn the council meeting. Armstrong seconded. The motion carried unanimously and meeting adjourned at 8:25 PM.

Respectfully Submitted,

Stephanie McGinnis, Deputy City Clerk