

**CITY OF BELLE PLAINE
CITY HALL
401 N. Merchant**

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER

Mayor Richard Penn called the Regular Council Meeting for the City of Belle Plaine, Kansas, to order on Thursday, March 2, 2017 at 7:00 PM.

COUNCIL ATTENDANCE

Members Present

**Tori Bohannon Dennis McGinnis
David Armstrong Rob Narron
Lacy Tedman**

A quorum was present

Staff Present

**Guy Howell – Maintenance Superintendent,
Linda Stinnett – City Clerk, and Loree Hisken – Librarian.**

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS

- None.

PUBLIC ITEMS

- None.

ADDITIONS OR CORRECTIONS TO THE AGENDA

- Greg Harlan – New Business.

APPROVAL OF CONSENT ITEMS

MOTION: Armstrong made a motion to approve the Minutes for the Council

Meeting on 02-016-17; Payroll Ordinance 03-02-17; and Warrant Ordinances 02-28-17 and 03-02-17. Narron seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

NEW BUSINESS

CDBG Housing Grant Proposal

Stacy Davis, Director of Sumner County Economic Development Commission; Jane Cole, Vice Chairman of Sumner County Economic Development; and Casey Tillman, with South Central Kansas Economic Development District; were present to help lead the City of Belle Plaine into the application process for a Housing Grant. The next step will be to establish a committee for a Housing Assessment.

MOTION: Tedman made a motion to remove Katherine Terry as the City's representative to Sumner County Economic Development Commission. Narron seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

MOTION: Tedman made a motion to name Linda Stinnett as the City's representative to Sumner County Economic Development Commission. Bohannon seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Workshop Discussion

Director Davis said her office can assist in applications for grants. She asked that Council Members email Clerk Stinnett with a list of items for discussion at the next meeting.

MOTION: Tedman made a motion to go into Executive Session from 7:29 to 7:40 PM to discuss confidential data relating to financial affairs or trade secrets of second parties with the Economic Development representatives. Bohannon seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Tulip Time Update

Annette Simpson and Michelle Enochs, representing the Tulip Time Committee and Belle Plaine Chamber of Commerce, requested Pool and Fitness Center passes, reported on changes to the festival this year and road closings needed.

MOTION: Tedman made a motion to approve two single-season passes and three one-day passes to the Pool, and three one-month passes for persons over age 18 to the Fitness Center. Narron seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

MOTION: Tedman made a motion to approve the street closings for Tulip Time, including the west side of Merchant from 4th to 5th at Noon on April 7, 2017. Narron seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

JP Service Parking Request

Mayor Penn said JP Service has requested permission to remove a grassy area on the north side of the business at 5th and Merchant and replace it with angled parking stalls. The company would foot the expense for the parking.

MOTION: Tedman made a motion to approve the request to place angled parking at JP Services, pending the filing of appropriate permits, and waive the fees associated with the permits. She withdrew the motion.

MOTION: Tedman made a motion table the request by JP Service until the Council had additional information. Bohannon seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Library Cabinet Bids

Four companies submitted bids for new cabinets and flooring in the Library storage room. Staff recommended a bid from Old World Textures at \$10,393.58. However, Librarian Hisken said the cabinets were not the quality she preferred.

MOTION: Tedman made a motion to table a decision on the Library cabinets and flooring. Narron seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Paving Crack Seal Bid

Superintendent Howell submitted a quote from Circle C Paving for \$25,000 for six pallets (2,200 lbs. each) of Crack Seal and two pallets of Mastic Crack Seal. The work will be part of a planned annual program which repairs local streets by sections.

MOTION: McGinnis made a motion to approve the \$25,000 quote from Circle C Paving. Tedman seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Code Book Discussion

Superintendent Howell said a draft of the updated Code Book for the City had been presented to the Council. He would like to make some additional changes, so a workshop meeting was set for 6 p.m. on Monday, March 13.

ROTH 457 Plan

Mayor Penn said the KPERS system has added a ROTH option to its 457 plan. The option would give employees a new option for personal retirement planning. It will not cost the City to implement.

MOTION: Tedman made a motion to approve the ROTH 457 option. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Greg Harlan New Business

Greg Harlan submitted an application for a new business: Rain Drain Seamless Guttering. .

MOTION: Narron made a motion to approve the new Business License for Rain Drain Seamless Guttering. Tedman seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

OLD BUSINESS

620 N. Line - Cleanup

Superintendent Howell reported that the owner of the property at 620 N. Line did not accept a certified letter which included a building permit application. Howell did talk to the owner twice by phone, who said he now wants to demo the house and save the garage. Staff recommended moving forward with a Resolution for demolition.

MOTION: Tedman made a motion to approve Resolution 2017-03 to be printed two consecutive weeks. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Co-op Report

Mayor Penn reported that the City Attorney will have to be involved in the street vacation work part of the Co-op project..

PURCHASE ORDERS

- Superintendent Howell submitted a purchase order from H.D. Supply for Radio Read metering equipment for \$19,938.

MOTION: Narron made a motion to approve Purchase Order No. 005037 from H.D. Supply for \$19,938. Tedman seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

STAFF REPORTS

Staff reports included gardening classes at the Library, cancellation of the annual vaccination clinic by the veterinarian, sale of \$2,335 in scrap metal, a paving update, and a report that the Police Department had 311 calls for the period and issued 44 Junk Vehicle Notices..

Adjournment

MOTION: Armstrong made a motion to adjourn the council meeting. Narron seconded. The motion carried unanimously and meeting adjourned at 9:20 PM.

Respectfully Submitted,

Linda Stinnett, City Clerk