

**CITY OF BELLE PLAINE
CITY HALL
401 N. Merchant**

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER

Mayor Richard Penn called the Regular Council Meeting for the City of Belle Plaine, Kansas, to order on Thursday, March 16, 2017 at 7:00 PM.

COUNCIL ATTENDANCE

Members Present

**Tori Bohannon Dennis McGinnis
David Armstrong Lacy Tedman (via phone)**

A quorum was present

Staff Present

Gordon Fell – Police Chief; Linda Stinnett – City Clerk; Stephanie McGinnis, Deputy City Clerk; and Loree Hisken – Library Director. Guy Howell – Maintenance Superintendent, arrived at 8:10 p.m.

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS

- Mayor Penn reminded residents of Tulip Time, April 7-9, 2017, and said a good job was done on recent street work.
-

PUBLIC ITEMS

- None.
-

ADDITIONS OR CORRECTIONS TO THE AGENDA

- Library Bid – Old Business.
 - City Connecting Link Grant – New Business.
 - 323 N. Washington – Meter Tampering
-

APPROVAL OF CONSENT ITEMS

MOTION: McGinnis made a motion to approve the Minutes for the Council Meeting on 03-02-17; Payroll Ordinance 03-16-17; Warrant Ordinance 03-16-17; and After Prom Donation of five, 10-day punch cards to the pool. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

NEW BUSINESS

HAT Committee Appointments and Grant Workshop Suggestions

Council Member Tedman volunteered to serve on the HAT Committee. Mayor Penn said he would like to nominate Phila Storts and believes he needs six to eight people for the Committee.

2015 Audit Report

Clerk Stinnett presented the 2015 Audit Report. The report suggested several changes to City procedures, some of which have been corrected. New procedures will be developed to meet the other suggestions.

MOTION: McGinnis made a motion to accept the 2015 Audit Report. Bohannon seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

125 N. Lincoln - Cleanup

Chief Fell said a letter has been sent to the owner of a home at 125 N. Lincoln telling them blight and structural issues need to be addressed. Council consensus was to allow Chief Fell to give the owners 45 days to complete the cleanup and repairs.

City Connecting Link Grant

Jason Dickman, project engineer, and Jim Parsons, engineering technician, both with Poe and Associates of Wichita, explained KDOT funding available through the City Connecting Link program. They had assessed paving conditions, along with curbing and drainage issues, on Kansas Highway 55 inside the City Limits. They estimated \$1.034 million is needed for the 2018 project, with approximately \$34,000 to be paid by the City.

MOTION: Bohannon made a motion to sign and move forward with the application for City Connecting Link funding. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

323 N. Washington – Meter Tampering

Steven Jones, 323 N. Washington, was present to dispute a bill for \$477 he received due to damages to the water meter on his property. Chief Fell explained that City Code reads that no one except City employees is allowed to turn water meters on and off. Two Council Members said they would remove the salary charges from the bill and split the difference between the property owner and the city. The other two wanted to remove the salary charges and have the property owner liable for the remainder of the bill. The discussion ended with the understanding it would be brought back later in the agenda.

OLD BUSINESS

519 W. 8th – Property Condition Report

Chief Fell updated the Council on property at 519 W. 8th, which has been posted for no human habitation. Fred Lopez, property manager for owner Thora Bean was given 45 days to get a mold abatement certificate and inspection by the City Code Inspector. The item will be back on the May 4, 2017 agenda.

JP Service Parking Request

Superintendent Howell reported that he visited with JP Service about the process being used to create angle parking at 5th and Merchant. He was satisfied that the job is planned correctly.

MOTION: Tedman made a motion to allow Superintendent Howell to approve the building permit, if he is satisfied with the plan. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Code Book

Chief Fell reported that staff had hoped the Code Book updates would be returned in time for approval, but it had not occurred. The item will be back on the April 6 agenda.

323 N. Washington – Second discussion

Mayor Richard Penn said he would need to break a tie in the decision of meter replacement costs at 323 N. Washington. After the initial discussion on the matter, Council reviewed meter usage reports and a work order on the property. The usage report showed that someone used water before it was turned on by the City. Mayor Penn said he sided with the two who wished to only waive the fees for employee time and the remaining cost could be spread over six months at \$60.03 per month.

Library Cabinet Bids

Library Director Hisken provided a proposal from Bergen Cabinetry for \$10,070 for cabinetry and flooring in the Library storage room. Bergen Cabinetry was her recommendation for the work, as the company will match the cabinets and counter tops to others in the Library.

MOTION: McGinnis made a motion to accept Bergen Cabinetry's proposal for \$10,070. Bohannon seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

PURCHASE ORDERS

- Superintendent Howell submitted a purchase order from TranSSupply for barricades, lights and batteries for \$3,034.00.

MOTION: Bohannon made a motion to approve Purchase Order No. 005038 from TranSSupply for \$3,034. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

STAFF REPORTS

Staff reports included: nearly all of 44 notices for 65 junk vehicles have been corrected; crack seal work covered a much larger section of streets than planned; two rental homes were inspected for problems; meetings were held in the past week over the Quiet Zone; and Merchant at the High School will be one-way traffic beginning March 27. The Community Center is planning a Farmer's Market in the summer; a CPR Class in June; and a new fan was installed in the Fitness Center.

Adjournment

MOTION: McGinnis made a motion to adjourn the council meeting. Bohannon seconded. The motion carried unanimously and meeting adjourned at 8:40 PM.

Respectfully Submitted,

Linda Stinnett, City Clerk