

**CITY OF BELLE PLAINE
CITY HALL
401 N. MERCHANT**

REGULAR COUNCIL MEETING MINUTES

CALL TO ORDER

Mayor, Richard Penn called the Regular Council Meeting for the City of Belle Plaine, Kansas, to order, on Thursday, July 20, 2017 at 7:00 PM.

COUNCIL ATTENDANCE

Members Present

**Lacy Tedman Tori Bohannon
Dennis McGinnis Rob Narron**

A quorum was present

Staff Present

**Linda Stinnett- City Clerk, Loree Hisken-Library Director,
Guy Howell-Maintenance Supervisor, and Gordon Fell-Police Chief.**

MAYOR'S COMMENTS

Mayor Penn commented on the presentation on Wednesday, July 19, at the state's Housing Interagency Advisory Council via a video link. He said the HIAC members have complimented the community on the presentation and given advice on how to improve the application for housing rehabilitation grant funds through the Community Development Block Grant program.

PUBLIC ITEMS

Phila Storts asked about a meter lid cover which would not close at a property on south Line Street. Mayor Penn assured Storts that Superintendent Howell would look at the meter the following day. Chief Fell said the City will fix the meter lid so it closes, but reminded everyone that meter lids should not be mowed over.

ADDITIONS OR CORRECTIONS TO THE AGENDA

- KPTS Proposal (New Business)
- HAT Committee Report/Approval of Contracts (Old Business)

APPROVAL OF CONSENT ITEMS

MOTION: Tedman made a motion to approve the minutes for the Council Meeting 07-06-17, Payroll Ordinance 07-20-17, and Warrant Ordinance 07-20-17. Bohannon seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

NEW BUSINESS

Standard Traffic Ordinance – Ordinance No. 1660 and Uniform Public Offense Code – Ordinance No. 1661

Chief Fell presented the 2017 Standard Traffic Ordinance, Ordinance No. 1660, which updates local ordinances to the latest in state regulations. He also presented the 2017 Uniform Public Offense Code, Ordinance No. 1661. The UPOC is all crimes outside of traffic.

MOTION: Tedman made a motion to approve Ordinance No. 1660 and Ordinance No. 1661. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

New Police Pickup – Ordinance No. 1662

Chief Fell presented Ordinance No. 1662, authorizing the City to enter a lease purchase contract to purchase a new police vehicle.

MOTION: Tedman made a motion to approve Ordinance No. 1662. Bohannon seconded.

VOTING YEA: Tedman, Bohannon, McGinnis

VOTING NAY: Narron

MOTION CARRIED.

Councilmember arrives

Council Member Dave Armstrong arrived at the meeting at 7:12 PM.

Phone System

Chief Fell presented the bid for a phone system from Great Plains Communication for an analog system with digital converters. OneSource Communications will provide service connections inside the building.

MOTION: Tedman made a motion to approve the new phones and installation, at a cost not to exceed \$11,000 paid from the CIP Reserve Fund. Narron seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

IT Management

Clerk Stinnett recommended a bid for IT Management from OneSource Technology, based on a charge of \$70 a month per work station and/or server.

MOTION: Narron made a motion to accept the quote from OneSource at the Gold (\$70 per station) level, with the right to upgrade to the Platinum Lebel (\$90 per station). Tedman seconded.

VOTING YEA: Narron, Tedman, Armstrong, McGinnis

VOTING NAY: Bohannon

MOTION CARRIED.

Water Rate Resolution 2017-07

Chief Fell presented Resolution 2017-07 setting the following water rates to help establish a base rate to cover current costs:

Effective September 15, 2017, the rates to be charged for water sold from the municipal water system in any one month shall be as follows:

- (a) Residential customers inside the city limits
 1. The first 2,000 gallons or part thereof - \$17.75 per month
 2. All over 2,000 gallons or part thereof - \$3.03 per 1,000 gallons
- (b) Residential customers outside the city limits
 1. The first 2,000 gallons or part thereof - \$19.00 per month
 2. All over 2,000 gallons or part thereof - \$4.03 per 1,000 gallons
- (c) Bulk Water Rates are set at \$10.00 per 1,000 gallons

The rates shall increase by one percent (1.0%) each year effective December 15, 2018, and shall increase every January billing date thereafter by 1.0%.

MOTION: Narron made a motion to approve Resolution 2017-07. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Sewer Rate Resolution 2017-08

Chief Fell presented Resolution 2017-08 setting the following sewer rates to help establish a base rate to cover current costs:

Effective September 15, 2017, the rates to be charged for sewer used from the municipal water system in any one month shall be as follows:

- (d) Residential customers inside the city limits
 - 3. The first 2,000 gallons or part thereof - \$27.25 per month
 - 4. All over 2,000 gallons or part thereof - \$4.25 per 1,000 gallons
- (e) Residential customers outside the city limits
 - 3. The first 2,000 gallons or part thereof - \$28.50 per month
 - 4. All over 2,000 gallons or part thereof - \$5.25 per 1,000 gallons

MOTION: Narron made a motion to approve Resolution 2017-08. McGinnis seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

2018 Budget Hearing Publication

Clerk Stinnett presented the 2018 Budget, with an estimated mill rate of 75.965. The Budget Hearing will be at 6:30 PM on Thursday, Aug. 10.

MOTION: Tedman made a motion to approve the 2018 Budget Publication. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

KPTS Proposal

Chief Fell reported on a meeting with Victor Hogstrom, the new president and CEO of KPTS – Channel 8 of Wichita, in which Hogstrom asked for a grant of 50 cents per local resident to help with programming costs. The consensus was to have Hogstrom visit the Council at a later date.

OLD BUSINESS

HAT Committee Report/Approval of Contracts

Casey Tillman, grant writer for the South Central Kansas Economic Development District, presented information on the application for a Housing Grant.

MOTION: Tedman made a motion to accept the RFPs from SCKEDD for administration and inspection/risk management for the 2018 CDBG Housing Rehabilitation Grant. Narron seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Tillman suggested the City have its attorney review the contracts before the Aug. 3 meeting. He said the city will utilize \$15,000 of budgeted funds for housing demolition and \$5,000 in CIP Reserve funding as a match for the project budget.

Council Member McGinnis recused himself from the voting on the issue, due to a perception of interest in one of the proposed target areas.

MOTION: Narron made a motion to set the Public Hearing on the grant application at 6:00 PM on Aug. 3, 2017 with the target area bounded by 10th Street on the north, Foulk Drive to 7th to Washington on the east, 4th Avenue on the south, and Main on the west. Tedman seconded.

VOTING YEA: Narron, Tedman, Armstrong, Bohannon

VOTING NAY: NONE

RECUSED FROM VOTING: McGinnis

MOTION CARRIED.

PURCHASE ORDERS

- None

STAFF INFORMATION

Staff reports were given on valve work on water lines, mowing of railroad right-o-f-way, fencing in alleyways, and the installation of the Little Library and Little Food Pantry.

EXECUTIVE SESSION

MOTION: Tedman made a motion to go into Executive Session for Non-Elected Personnel from 9:10 to 9:25 PM. Chief Fell was asked to be included in the session as needed. Armstrong seconded.

VOTING YEA: ALL VOTING NAY: NONE MOTION CARRIED.

Council returned to open session at 9:25 PM.

MOTION: Tedman made a motion to change the status of David Storts from full-time to part-time, effective immediately, with no additional changes. Narron seconded.

VOTING YEA: Tedman, Narron, Armstrong, Bohannon

VOTING NAY: McGinnis

MOTION CARRIED.

MOTION: Tedman made a motion to adjourn the council meeting. Bohannon seconded. The motion carried unanimously and meeting adjourned at 9:25 pm.

Respectfully Submitted,

Linda Stinnett, City Clerk