



Location: Belle Plaine Community Center

Address: 528 North Merchant Street, Belle Plaine, Kansas 67013

Phone: 620-488-5335

Market Manager: Matt Hutchison

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Assistant Market Manager: Stephanie McGinnis

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**APPLICATIONS MAY BE PICKED UP AT THE CITY OF BELLE PLAINE OFFICE AT
401 NORTH MERCHANT, BELLE PLAINE, KANSAS 67013**

**COMPLETED APPLICATIONS MAY ALSO BE SUBMITTED TO THE CITY OFFICE
OR MAILED TO PO BOX 157, BELLE PLAINE, KANSAS 67013**

CITY PHONE NUMBER: 620-488-3433

The Belle Plaine Farm and Art Market may feature handcrafted items by local artisan craftsmen, along with fresh local produce and homemade jams, jellies, honey and baked goods.

We are seeking vendors for the 2017 season! Fees are \$5 per month, or you can pay just \$30 up front for the whole season! This includes non-profit bake sales.

2017 Market – 1st Sunday of every month, starting on June 4th, 2017 and ending on Sunday, November 5th, 2017, from 1:30 PM to 3:30 PM.

Mission Statement: Our mission is to provide an opportunity for the community to purchase locally produced goods, while providing a fun, vibrant, community shopping experience.

SEE OTHER SIDE FOR VENDOR GUIDELINES

Vendor Guidelines (Revised 2/21/2017)

The Belle Plaine Farm & Art Market is a vendor produced only market. Vendors must grow, make, or bake the products they have for sale themselves. For food safety considerations, Belle Plaine Farm and Art Market follows the rules, regulations and guidelines set by the State of Kansas.

1. All items sold by a vendor must be produced by the vendor or a member of the vendor's household.
2. All produce sold at the Market must have been grown within a 75 mile radius of Belle Plaine.
3. Vendors must check in at least 15 minutes before the opening of the Market, and be set up by opening time. If you will be unavoidably late, please call the Market Manager or Assistant Manager.
4. No sales may be made before the start of the Market. This includes allowing a customer to select items and setting them aside to complete the transaction after starting time. It is not fair to customers who come at the start of the Market to find that some of the product has already been "picked over" by early birds.
5. Any pesticides used in growing produce must be used in accordance with labeled directions.
6. Jams and jellies are permitted, however Kansas does not permit other home-canned products to be sold - See Food Safety for [Kansas Farmers Market Vendors: Regulations and Best Practices](#). This includes salsas and pickles.
7. Farm-fresh eggs may be sold, provided they are maintained below 45 degrees F. If packaged in re-used cartons, old information must be marked out.
8. No smoking will be permitted in the market area.
9. No live animals may be sold or displayed.
10. Vendors must stay the entire time the Market is open, unless they have sold out of their product. Exceptions will be made on a case-by-case basis for inclement weather. Vendors are encouraged to set up an awning or canopy over their table. This will provide shade on sunny days and protection against light rain.
11. Vendors will need to provide identification signs, which must be displayed at their booths. This allows shoppers to know who you are.
12. Vendors should provide signs for each item including the name, and price. For baked goods, jellies, etc it is encouraged to also keep a list of ingredients used for allergy purposes. Again, see *Food Safety for Kansas Farmers Market Vendors: Regulations and Best Practices* document.
13. Vendors are responsible for complying with all applicable laws.
14. The City of Belle Plaine and the Belle Plaine Community Center are not responsible for accidents. We are also not responsible for someone "not" following the rules, regulations and guidelines set by the State of Kansas, by the Rules, Regulations and Resources for Kansas Farmers Markets, or by the Rules/Guidelines set out in the *Food Safety for Kansas Farmers Market Vendors: Regulations and Best Practices*.